

Board Meeting Minutes 9.20.18

Mr. Scott called the meeting to order. In attendance were George Scott, Mary Carlson, Angie Evans, Jim Huy, and Rebecca Payne. Pam Sheridan was in attendance via phone.

Mr. Scott asked for a motion to approve the minutes from the prior meeting. Mrs. Evans made the motion. Mrs. Carlson seconded the motion. **Motion Carried.**

Mrs. Payne presented the treasurer's report. She first clarified a mistake from the previous meeting. The large payment to Amigos that she thought was for courier was actually meant for ebooks. With that being the case it does not put any line item over budget. She mentioned that there was a large check of \$11,000 that went to pay the auditor, a large check that went to pay 70% of the cost for the security cameras to Brinton Security, and in September there would be a large check of \$9,900 to Casco for architectural services. The library received \$2,207.15 in taxes and \$406 in interest from the county. Mr. Huy made a motion to accept the treasurer's report. Mrs. Carlson seconded the motion. **Motion Carried.**

Next, Mrs. Payne presented the librarian's report. She reported that Blue Eye continues to see an increase in numbers. The other branches have been maintaining relatively well. Mrs. Payne also shared several of the programs that are coming up at the branches including, "Paranormal Investigation 101" and "Tales of the Ozarks" at Galena, a new homeschool group in the works at Crane, and a new book club at Blue Eye. Mr. Scott asked about having the authors of "The James Fork of the White River" come talk about their book. Mrs. Payne said that the last she had heard from them they were wrapped up working for FEMA doing hurricane relief and it might be difficult to get them.

Mrs. Payne updated the library board on the progress with the Crane building project. She has been reaching out to companies to request bids, but it was not going well. She said she would check with the county to see if they had any suggestions.

An update was given on the security camera installation which has been scheduled for September 26th.

Mrs. Payne next informed the Board that the street light located in the library parking lot is not working. She asked for advice on who to contact regarding it. It was suggested to call either the electric company or the city.

Next, Mrs. Payne shared the volunteer handbook that she had drafted since the increase of high school students working through the Missouri Job Center.

Next there were two updated policies for the board to review. First is a revision of the discipline policy. Adoption of this policy was tabled until Mr. Scott could better review it. Next was an update to the non-resident policy to allow teachers who teach in schools located in Stone County, but who do not reside in Stone County, to receive a library card without paying the non-resident fee. The policy requires a teacher to provide proof of employment on an annual basis. Mrs. Evans made a motion to accept the policy. Mrs. Carlson seconded. **Motion Carried.**

Next the board addressed the need to amend the 2018 budget to increase spending in capital expenses for the building project in Crane. Mrs. Payne presented the amended budget, which increased the "Capital-Other" line to \$115,000 to accommodate the anticipated costs of the building project. She asked if the

board felt that the line needed to be higher in case repairs to the current Crane building were needed due to water damage. Mr. Huy asked if the leaks had stopped. Mrs. Payne verified that the water had stopped coming in to the best of her knowledge. Mr. Huy suggested giving it a bit more time to ensure that there are no more leaks before repairs are done. Mr. Scott and Mr. Huy felt that the repair work would be minimal since the damage does not appear to be extensive. Mr. Huy then made a motion to accept the amended budget. Mrs. Evans seconded. **Motion Carried.**

Mrs. Payne then shared that there had been an incident in Blue Eye during the Blue Eye Reunion where someone attempted to break into the library through the ceiling. Nothing was damaged or stolen to the best of the staff's knowledge.

Mrs. Sheridan moved to adjourn and the meeting was adjourned. The next regular meeting will be held October 18, 2018 at 3 PM.

Respectfully,

Rebecca Payne, Recording Secretary