

Stone County Library

Regular Board Meeting

March 15, 2018

The Board of Trustees of the Stone County Library met in regular session on Thursday March 15, 2018. The meeting was called to order by President George Scott. Those present were Mary Carlson, Angie Evans, Jim Huy, Pam Sheridan, and George Scott. Also present were Librarian Rebecca Payne and library employee Patricia Roman (recording secretary).

The minutes from the previous minutes were reviewed. Mr. Huy moved that the minutes be approved. Mrs. Evans seconded the motion. All members voted in favor. **Motion carried.**

The Treasurer's Report for January and February was examined by the Board. Large payments included \$79,675 towards debt service for the Galena building. There were a few annual renewals, as well. At the end of February the Treasurer's Cash Account held \$846,731.51. Mr. Huy asked about the bill for maintenance on the buildings. Leaks in the Crane building roof were patched for approximately \$200. Mr. Scott asked about the building insurance. The new Crane building cost \$57. We are still waiting on the 2018 bill for all of the buildings.

Mrs. Payne presented the 2017 Annual Report. She had the auditor review the financials for the end of the year and assist with it. Financially things were skewed for 2017 because the CDs were cashed out, and because of the purchase of the new building. Circulation maintained overall from where it was at in 2016. The library is looking into creating more circulation by reaching out to daycares. Blue Eye has continued to do well, and had an increase in computer use. Mr. Scott suggested attending local festivals to advertise library services. Mrs. Payne also mentioned that the library is focusing on increasing programs and program attendance. For example the Fashion Show in Crane did very well. It was also suggested to have a bee keeping program in Galena.

The discussion with Blue Eye about their building is ongoing. Mrs. Payne met with JD Settles to discuss what Blue Eye would like to do. He presented a cost breakdown of utilities and services on the building, which if split between the Village and the Library would be approximately \$200 per month. They would like \$600 per month to cover rent and utilities. Mrs. Sheridan motioned to offer Blue Eye \$500 per month for rent and utilities for a year on a renewable basis. Mr. Huy Seconded.

After further discussion Mrs. Payne felt that negotiating the lease for 9 months, to end at the end of 2018 would be better, so that the library could renew for the next year at the same time that a new fiscal year starts. Mrs. Sheridan proposed an amendment to her motion. Mr. Huy seconded. **Motion Carried.**

Next the board discussed the architecture proposals for the new Crane building. Two companies submitted proposals, at this time. They have until Monday, March 19<sup>th</sup> to submit. The two proposals already submitted were reviewed. Casco has higher fees, but a lower cost for overall construction. Paragon has lower fees, but a higher cost for construction. The board discussed whether to keep the current building and connect the two, or attempt to sell the old building once the new one has been renovated. Mrs. Payne expressed concern that there might not be enough room if the two buildings are not connected. Mr. Scott suggested building onto the back of the new building, as a more viable option. Needs for the building were discussed, which include computer area, circulation desk, meeting room,

break room, area for the collection, and an office space. Mrs. Carlson suggested using the old section for meeting space. Mrs. Carlson asked what would be done with the existing building if it is not kept. Mr. Scott suggested selling it to another government agency. At the end of the discussion Mr. Scott suggested focusing on stabilizing the street facing wall first, and then renovating the rest of the building. The board agreed that they would like to see proposals with basic design concepts that could be chosen from, and that they are primarily concerned with ensuring that the front wall is structurally sound. The board requested that the project be rebid, only for the street facing wall.

Mrs. Payne then asked to discuss the content filters for the internet. Currently they are not functioning properly, per Morenet. Morenet has a new content filter they are switching to, which will cost approximately \$7,000 for three years if it is paid up front, or \$9,000 if it is split over three years. This would place a piece of hardware to filter everything through to prevent illegal downloading, and access to inappropriate content. Mrs. Payne also mentioned that Morenet files e-rate, which provides federal funding for internet and telecommunications. They have been able to renegotiate our internet bill, so that it is significantly lower, while also increasing the bandwidth at the Crane and Galena locations. Mr. Huy motioned to approve the expenditure to pay the three years up front. Mrs. Evans seconded. **Motion carried.**

The library received a letter about a CD renewal. Mrs. Payne asked the board whether they wanted to renew or cash out the CD. The second name listed on the CD was Ivon Hilton. The board was not familiar with the CD. Mrs. Payne was asked to contact the bank and find out more information.

The board next went into general discussion. Mr. Scott mentioned that it would be nice for the Galena library to have a bench and a bike rack out front. Preferably something heavy. Mr. Huy mentioned a company in Kansas that makes benches out of recyclables.

Mrs. Payne asked Mrs. Evans for the contact information for Richard Powell who is supposed to replace a piece of the rain gutter with pipe to prevent trucks from crushing it when they back into a parking place.

It was mentioned that Tom Hartin at Emergency Services might have insight into grant money for building a public building with a storm shelter.

Mr. Scott moved to adjourn, and Mrs. Evans seconded and the meeting was adjourned. The next regular meeting will be held May 17, 2018 at 3 PM.

Respectfully,

Rebecca Payne, Secretary