

## Regular Board Meeting Minutes

March 16-2017

The Board of Trustees of the Stone County Library met in regular session on Thursday January 19 at 3:00 pm at the Galena Library. The meeting was called to order by President George Scott. Those present were Jim Huy, Mary Carlson, Angie Evans, and George Scott. Pam Sheridan was present via audio conference. Also present were Librarian Colleen Knight, library employee Patricia Roman.

Mr. Scott called the meeting to order. The minutes from the previous minutes were reviewed. Ms. Carlson moved that the minutes be approved. Ms. Evans seconded the motion. All members voted in favor. **Motion carried.**

The Treasurer's Report for January and February was examined by the Board. Ms. Huy moved that treasurer's report be approved as submitted. Ms. Evans seconded. All members voted in favor. **Motion carried.** Mr. Huy made a motion not to renew the Certificate of Deposit that is up for renewal on Apr. 23, 2017 and that the money put in a money market checking until such time as the CD market improves. Ms. Carlson seconded; all members voted in favor. **Motion carried.**

Ms. Knight gave the librarian's report. Due to budget cuts at the state level, the courier service that delivers materials between the branches and from other libraries will increase in price by almost 100% for branch services beginning July. Courier services averages 800 items per branch per month. Ms. Knight has committed to keeping the Blue Eye courier service and handling Crane service in house, thereby keeping costs the same as this year. Ms. Knight also reported that the MORENET prices will also be rising in July; she was unsure of the dollar amount.

In January, the library added Ancestry Library edition for \$1593 to great success. Over 3000 searches were performed in the first month. In February, the library added Gale Legal Forms for \$1415. Monthly searches were not available yet for Legal Forms.

The new computers for Galena are scheduled to be installed tomorrow, March 17<sup>th</sup>.

In other business, updates were given on current projects. Circulation of hotspots is not feasible for this county. The damage to Galena has been repaired and Ms. Knight has contacted Wendall Parton for some basic maintenance projects for Galena and Crane. A safety deposit box has been rented at Simmons Bank for documents.

The Crane Teen Center was discussed. Ms. Knight had gotten two quotes for the surveillance system. Mr. Huy made a motion for the purchase of a security camera system at the librarian's discretion for the Teen Center at Crane not exceeding \$2500. Ms. Carlson seconded. **Motion carried** unanimously.

A discussion was held on a new E-Card. Ms. Carlson made a motion to accept a new policy reading:

Library E-cards may be issued to all residents in Stone County or adjacent counties. E-cards are only valid for the library's online resources, downloadable e-books, music, audiobooks, and videos.

E-card patrons may not checkout physical items but may upgrade to a resident or non-resident card with acceptable proof of residency. See Resident Cards for acceptable forms of identification.

Ms. Evans seconded. All members voted in favor. **Motion carried.**

Mr. Huy made motion to adjourn. Ms. Evans seconded. Meeting adjourned.

Respectfully, Colleen Knight, Secretary