

Stone County Library

Regular Board Meeting

June 20, 2019

The Board of Trustees of the Stone County Library met in regular session on Thursday June 20, 2019. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, Laci Maxwell and Pam Sheridan.

The minutes from the previous meeting were reviewed. Mrs. Evans made a motion to approve the minutes as presented. Mrs. Sheridan seconded the motion. All voted in favor. **Motion Carried.**

Next the treasurer's report was shared. The balance for treasurer's cash at the end of May was \$872,839.95 and the building reserve was at \$196,300.84. Mrs. Payne shared that she noticed a discrepancy in the building reserve balance between what she had and what the county reported. She intends to work with the county treasurer to resolve the issue. Mr. Scott asked if the library had any other accounts. Mrs. Payne shared that there is a CD with about \$700 that was donated many years ago to the Crane Library. Mr. Scott felt that that money should be used on the building improvements. Mrs. Payne said that it can be cashed out in March, and could possibly be used to purchase furniture. There were no significant payments for the month of May. She does expect some large payments in July, as well as the auditor's report. Mrs. Evans made a motion to accept the treasurer's report. Mrs. Maxwell seconded the motion. All voted in favor. **Motion Carried.**

Mrs. Payne shared the librarian's report. She shared that the statistics seem to be doing well. Crane had a major jump in patron visits during May, probably due to a field trip the elementary students took to the library. She updated the board on Crane, sharing that she had put a bid out for tuck pointing. She also shared that David Baldwin would be removing some dry wall to try and track down where the water is coming in from. Next she shared that if the board decides to leave the current upstairs alone during the renovations it will save approximately \$10,000. Mrs. Payne suggested instead of having two smaller meeting rooms at the back, having one medium sized meeting room with a divider. The board agreed to the idea for now, and if costs need to be cut it can be adjusted. Mr. Scott felt that the large meeting room needs to have a double door at the entrance, instead of a single doorway, for safety. He also stated that he does not want to see a drop ceiling in the building, but would like the top sections of the walls to be glass, so that the original ceiling is not obscured. The board next discussed the doorway between the buildings. They agreed that it needs to be moved closer to the front of the building, and they would like it to be expanded from a 5-foot doorway to an 8-foot doorway. Mrs. Maxwell suggested having sliding doors that would allow the two sides of the building to be separated if needed. Mrs. Payne suggested using the old front doors from the building, which are heavy wooden doors.

Mrs. Maxwell asked the director what "outreach events" listed on the statistics reflected. Mrs. Payne shared that those are events held at locations other than one of the libraries. Mrs. Maxwell expressed interest in having the library do more outreach in Hurley, and Mrs. Payne shared that the library had a presence at the upcoming 4<sup>th</sup> of July celebration in Hurley where they would give out bottled water.

Next Mrs. Payne shared updates about Blue Eye. She stated that she had not heard back from the superintendent. Mrs. Sheridan shared that J.D. Settles planned to meet with the superintendent. Mrs. Sheridan noted that the school has been using the library facilities for teacher workshops.

Mrs. Payne next shared Galena updates. She shared that the library had a community garden this year that the local 4H chapter is helping with. The produce from it will be made free to the community.

Next officers were elected for the next year. Mrs. Evans nominated Mr. Scott as president, and Mr. Huy as treasurer. Mrs. Sheridan seconded. All voted in favor. **Motion Carried.**

Mr. Scott nominated Mrs. Evans as Vice President, and Mrs. Maxwell as secretary. Mrs. Sheridan seconded. All voted in favor. **Motion Carried.**

Mrs. Payne next shared that she would like to make an adjustment to the payroll schedule, so that employees are paid for the hours that they have worked, without estimating pay for the last week of the month. She shared that there would be one month that would be short, but that then everything would be on track. She would like to implement the change this fall. The board agreed that no motion needed to be made for this change as it falls under the prerogative of the director.

The meeting was adjourned. The next regular meeting will be held July 18, 2019 at 1 PM.

Respectfully,

Rebecca Payne

Recording Secretary