

## Stone County Library

### Regular Board Meeting

August 15, 2019

The Board of Trustees of the Stone County Library met in regular session on Thursday August 15, 2019. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, Jim Huy, Pam Sheridan and Laci Maxwell.

The board held a public tax levy hearing. No community members were in attendance. Mrs. Evans made a motion to set the 2020 tax levy at .10. Mr. Huy seconded. All voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mrs. Maxwell made a motion to approve the minutes as presented. Mr. Huy seconded the motion. All voted in favor. **Motion Carried.**

The board discussed options for real estate in Blue Eye. Mrs. Sheridan shared that JD Settles had met with the Superintendent to give more background on the original discussion between the prior superintendent, the Village of Blue Eye, and the library. Mr. Settles shared with Mrs. Sheridan that the school board would be voting on the offer from the library at their meeting on the 21<sup>st</sup>. Mrs. Sheridan then shared with the rest of the board some options for land. The first being the property from the school, which she felt was the best option. Then she shared about some property further down 13 on the other side of the schools. This property is privately owned currently. The third option is to make a deal with the Village of Blue Eye to use the back portion of their property. Mr. Scott suggested calling JD during the meeting to speak with him about the meeting in Blue Eye and about the property ideas. Mr. Settles felt that having a representative from the library board at the school board meeting would be beneficial. He also agreed to speak with the property owners to see if they would be interested in selling an acre of their property. Mr. Scott asked Mr. Settles to get the library on the school board agenda. Mrs. Payne stated that she would contact the superintendent to verify when the meeting would be taking place.

Next the board discussed the plans for the Crane expansion. The board reviewed the current design, which shifted the meeting room to the existing building and left more room for books, public computers, etc. in the expansion. Mrs. Payne shared that she planned to use the current upstairs meeting room for office space and staff work space. The board discussed moving the small meeting rooms back to the back of the space, instead of running along the side wall. Mrs. Payne also suggested putting in a doorway from the kitchen area to the expansion side so that staff could access the kitchen without walking through meetings or going out and around the building. She also wanted to see the circulation desk moved parallel to the front windows and they discussed having a rounded desk instead of a rectangular desk. The board also discussed moving the main doorway between the two sides back under the staircase.

Next Mrs. Payne asked if an amended budget needed to be voted on since the construction costs were not factored in to the original 2019 budget. She stated that the majority of the payment to Branco had been made, with only about \$3,000 remaining. Mr. Scott stated that he did not feel there was a need to amend the budget since the board had voted on all of the costs over what had been budgeted.

Mrs. Payne shared with the board that the Evergreen consortium that the library participates in would be changing management companies at the end of the month. They are estimating that services will be down for 24 hours. She stated that many libraries were considering closing for the day, but since it only effects circulation she planned to remain open with limited or no circulation available. This would allow patrons to be able to come in and use the computers and printing services.

Mrs. Payne also shared that she created a part-time social media position with a few hours per month to help with running marketing. She also plans to use the position to help with creating a newsletter.

Next the treasurer's report was shared. The balance for treasurer's cash at the end of July was \$728,334.60 and the building reserve was at \$196,295.03. Mr. Huy made a motion to accept the treasurer's report. Mrs. Evans seconded the motion. All voted in favor. **Motion Carried.**

Mrs. Payne shared the librarian's report. She shared that the patron visits were way up in July, primarily because of the number of activities being held for the summer. She shared that Galena recorded 3,256 visits for the month which is the highest she has seen since starting at the library. She shared that the water leaks in Crane had not been found since there has not been a strong enough rain at this point to get water in, and shared that David Baldwin was considering using a power washer to see where water is getting in.

Mrs. Payne also shared that Stone County Library had been selected by the State Library to receive a workforce development grant which would allow the purchase of print materials. Mrs. Payne stated that she was not sure if she would accept the grant since many of the people in the area looking for work related resources are more likely to need one-on-one assistance instead and aren't looking for books. She also shared that Friends of the Library group are continuing to work on bylaws.

Mrs. Evans made a motion to adjourn the meeting. Mrs. Sheridan seconded. All voted in favor. **Motion Carried.**

The next meeting will be held September 19, 2019 at 1 PM.

Respectfully,

Rebecca Payne

Recording Secretary