

Stone County Library

Regular Board Meeting

November 21, 2019

The Board of Trustees of the Stone County Library met in regular session on Thursday, November 21, 2019. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, Jim Huy, and Pam Sheridan.

The minutes from the previous meeting were reviewed. Mr. Huy made a motion to approve the minutes with the correction of the spelling of his last name. Mr. Scott seconded the motion. All in favor. **Motion Carried.**

The treasurer's report was shared. The balance for the treasurer's cash at the end of October was \$542,976.52 and the building reserve was at \$196,755.86. There was a \$750 payment to Knight Heating & Air for work done at Crane. The second half of the State Aid and State A&E came in October. Mrs. Payne also shared that December revenue is usually between \$100,000 and \$120,000. Mr. Scott suggested that the Crane construction costs may need a bond. Mrs. Payne shared that she felt the library has enough revenue in holding to cover the costs. She said she would research funding options, and would reach out to the company that helped restructure the bond on the Galena building in 2017. Mr. Huy made the motion to accept the treasurer's report. Mrs. Sheridan seconded the motion. All voted in favor. **Motion Carried.**

Mrs. Payne shared the librarian's report. She shared that the statistics seem to be doing well, with an increase in digital items.

Crane Building: Mrs. Payne shared that the contractors at the pre-bid meeting requested lead testing done on the paint in the building. Mrs. Payne stated that it is only \$75 and we have to provide the sample. She plans to get that done quickly. She also shared there would need to be a meeting to accept the bids. The bid opening is set for December 6, 2019 @ 11

Blue Eye: Mrs. Payne shared the results of the appraisal on the city property in Blue Eye. Mr. Scott shared that he had been in touch with a Mr. Thurlo who owns property in Blue Eye. According to an online site his property is valued at approximately \$80,000. There is also an issue with the property line cutting through a lean-to that the neighbors use. Mrs. Payne suggested tabling the conversation with the city until more information can be discussed with Mr. Thurlo. Mr. Huy asked Mrs. Payne to send a letter to the City of Blue Eye notifying them of where the board is at in the process. Mrs. Sheridan made a motion to pursue have Mrs. Payne contact the City of Blue Eye. Mr. Huy seconded. **Motion Carried.**

Mr. Scott and Mr. Huy asked the board for approval to meet with Mr. Thurlo to discuss his property. Mrs. Sheridan made a motion for approval. Mr. Huy seconded. **Motion Carried.**

Galena: Mrs. Payne said that all of the companies she contacted about the parking lot stated that they would not be able to do the work until Spring. The county said they would not be able to do the work. Mr. Huy asked Mrs. Payne to keep working on it, and Mr. Scott suggested contacting Alan Stephens about doing a chip & seal.

Mrs. Payne also shared that she had submitted the 2020 Summer reading Program Grant to the State Library.

In other business, Board Member Laci Maxwell resigned from her position. Mrs. Payne shared that the notice of an opening would go in the paper the next week, and hopes to have someone on the board by January.

Next Mrs. Payne proposed a new employee absence policy to add to the employee manual. She stated that all employees would be informed of the change and asked to sign a copy. Mr. Huy made a motion to accept the policy. Mrs. Evans seconded. **Motion Carried.**

Next Mrs. Payne presented the 2020 budget. She shared that the salary line was adjusted to encompass the new payscale, which also covers the changes in minimum wage, as well as the pay increases for positive reviews. The travel line was increased to cover travel for an increase in outreach services for a full-time position planned for Crane. The Payroll items line was increased to include an online time clock format, which is \$25 per month. Mrs. Payne stated that the materials budget was adjusted a bit to increase the DVD ordering amount per month, as well. Mrs. Evans made a motion to accept the 2020 budget. Mrs. Sheridan seconded. **Motion Carried.**

The board next went into closed session per RSMO **610.021.3**. A motion was made while in closed session and the motion carried. Mrs. Evans made a motion to adjourn the meeting. Mrs. Sheridan seconded. **Motion Carried.**

The next regular meeting will be held January 16, 2020 at 1 PM.

Respectfully,

Rebecca Payne, Director