

Stone County Library

Regular Board Meeting

March 19, 2020

Beginning Time: 1:05

Ending Time: 2:45

The Board of Trustees of the Stone County Library met in regular session on Thursday, March 19, 2020. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, and Steve Seaton. Jim Huy was present via phone.

The minutes from the previous meetings were reviewed. Mrs. Evans made a motion to approve the minutes from the previous meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Treasurer's Report:

The balance for the treasurer's cash at the end of February was \$910,732.60 and the building reserve was at \$197,028.56. Mr. Huy made motion to approve treasurer's report. Ms. Evans seconded the motion. All in favor. **Motion carried.**

Librarian's Report:

Mrs. Payne presented the librarian's report for February. She reported that patrons visits were up at all branches over February 2019, as was circulation of digital items.

Mr. Scott requested that the board vote to close the library doors immediately until further notice, that the library continue to pay employees for their regular hours, and that staff continue working as much as possible. Mr. Huy made a motion to keep paying staff at the normal rate while keeping the library closed and following government authority. Mr. Seaton agreed with all of the statements. Mr. Scott also asked that the board approve the director to work from home. Mrs. Evans seconded the motion. **Motion Carried.**

Mrs. Payne presented the proposed Epidemic and Public Emergency Policy. Mrs. Evans made a motion to approve the policy. Mr. Seaton seconded the motion. **Motion carried.**

Next Mrs. Payne presented the homebound patron policy. Mr. Seaton made a motion to accept the policy. Mrs. Evans seconded the motion. **Motion carried.**

The volunteer policy was presented next. Mrs. Evans made a motion to accept the volunteer policy. Mr. Seaton seconded the motion. **Motion carried.**

Mrs. Payne presented a bid from Dan Stone Electric to change out the burnt bulbs on the exterior of the Galena building. The bid was for \$2,950. Mr. Seaton made a motion to accept the bid. Mrs. Evans seconded the motion. **Motion carried.**

Mr. Scott mentioned that the light on the marquee was also burnt out. Mrs. Payne said she would have the electrician take a look at it. She also stated that there would probably be more lighting issues over the next couple of years as lights burn out in the interior of the building. She also shared that she had asked the electrician about LED conversion for the interior lights a year ago and at the time it was not a feasible option.

Next Mrs. Payne shared the proposed shelving and furniture options from CI Select. After discussion of the options the board decided to only look at the shelving options and not the rest of the furniture. Mrs. Payne shared that some of the furniture, like conference tables, could be reused. Mrs. Evans made a motion to accept the Estey shelving option. Mr. Seaton seconded. **Motion carried.**

Mrs. Payne gave an update on Crane. She shared that construction was going well. She also shared that some of the damaged panels towards the front of the ceiling would be replaced with panels further back. Those would be replaced with new metal. Mr. Scott stated that there is a company in Nevada, MO that makes replicas of the tin tiles. Mrs. Payne said she would look into it. She showed the latest progress report from the architect, and also shared that with some of the changes to the ramp there was a \$2,000 credit towards the cost of the project. She also shared that the contractor had discovered a leak around the old water main. She asked the board if they want the construction company to correct the issue, since a concrete slab needs to be poured around it as well. The board agreed that the contractor could handle the repair.

There was also a question about the railing around the top storage area over the small meeting rooms at Crane. Mrs. Payne shared that the original plan was to have a solid half wall, but the architect had shared that it could be made into a slatted half wall. Mr. Scott said to leave it as originally planned.

Next regular meeting: April 16, 2020 at 1:00 pm.

Mr. Huy made motion to adjourn the meeting. Mrs. Evans seconded the motion. All in favor. **Motion carried.**

Respectfully,

Rebecca Payne, Director