

Stone County Library

Regular Board Meeting

June 18, 2020

Beginning Time: 1:00 PM

Ending Time: 2:03 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, June 18, 2020. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, Pam Sheridan, Jim Huy, and Steve Seaton. No public present.

The minutes from the previous meeting was reviewed. Mr. Seaton made a motion to approve the minutes from previous meeting. Ms. Evans seconded the motion. All in favor. **Motion carried.**

Treasurer's Report:

The balance for the treasurer's cash at the end of May was \$467,438.11 and the building reserve was at \$197,325.67. Two upcoming, big expenses are for Crane construction to Hamby Construction for a little over \$100,000, to be paid after final walk-through on June 29th and internet services for all branches. Mr. Huy made motion to approve treasurer's report. Ms. Evans seconded the motion. All in favor. **Motion carried.**

Discussion:

Mr. Scott asked if approved money, to furnish Crane, had been withdrawn. Ms. Payne stated it has not. **No motion needed.**

Final walk-through in Crane for construction is set for June 29th @ 2:00 PM. A Special Board Meeting needed at that time. Mr. Scott made motion for Special Board Meeting to be held June 29th at 2:00 PM for final walk-through on Crane construction and sign-off on final payment to Hamby Construction. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Librarian's Report

Ms. Payne stated that numbers for circulation and services were askew due to COVID- 19, but did report that 80% of budget allotted for E-books and E-audio was used in conjunction with cost-per-circ items, which works well for older items. She stated that lines can be adjusted (taken from circulation line account) if need be, to accommodate the jump in e-book and e-audio use.

Youth Services has been to go to 4 out of 5 district schools with our Summer Reading Program. Principals, teachers, and staff have been receptive to the outreach efforts. It is a possibility for Youth Service staff to get into the 5th school come fall, depending on COVID numbers. Board member suggested partnering with the conservation department to provide more outreach programs throughout the school year to keep the students aware of the library and what we have to offer.

Ms. Payne, also, commented on the CARES Act and commissioners' working in conjunction with TRCC in application process. As soon as it is available, she will request sanitizing stations, hands-free soap dispensers and hand dryers for the bathrooms for all locations if possible. The state

also has a CARES Act grant that Ms. Payne hopes to use to get a Holds Locker that could be placed in the City Hall at Reeds Spring. This would enable patrons of that area to have contactless delivery of items. Plan B is for hot spots and wireless computers, so that our patrons can build their resume by attending classes on resume and job searching skills.

Ms. Payne, also, reported on fire sprinkler status. MARMIC reports there is an issue with system, but has not given a quote to fix it. Another inspection that is still pending is from Smart Insurance.

Miscellaneous information reported was more shelving units and security cameras installed in Blue Eye. **No motion needed** on Librarian's Report.

Other Business

Ms. Payne received two bids for computer wiring at Crane: NetWatch for \$4500 and KPM for \$7500. It was asked the advantage and disadvantage of the companies. KPM knows the cabling and system of the building do to being the existing maintenance company for the library. Advantage of NetWatch is price. Ms. Evans made motion to accept bid from Netwatch to complete computer wiring in Crane. Mr. Seaton seconded. All in favor. **Motion carried.**

Ms. Payne received one bid for wireless routers to be installed in Crane from Infinitech Wireless. She stated the routers help give accurate numbers for state reporting. Mr. Seaton made motion to accept bid from Infinitech Wireless for installation of wireless routers in the Crane construction. Ms. Evans seconded. All in favor. **Motion carried.**

Ms. Payne asked the board if they wanted three options of appliances (range, refrigerator, and microwave, for Crane construction. Mr. Huy suggested she check and see about a contract for appliances to be purchased at a special rate for state entities. Board agreed for Ms. Payne to use best judgement in appliances since price is under need for a motion.

Hours and Programs:

Ms. Payne opened discussion on COVID reports in the county. She stated she would like to open up for programming July. Ms. Sheridan reported on the high counts of COVID for Carrol and Washington counties in Arkansas, which border Blue Eye. Ms. Payne suggested programming to be only at the Crane and Galena locations and to keep hours Monday-Friday, 9:00 AM – 5:00 PM at all locations. Board agreed for Ms. Payne to use her best judgement. **No motion needed.**

Election of Officers:

President, Mr. Scott passed lead to Vice-President, Ms. Evans to facilitate election of officers. Ms. Evans opened floor for nomination of president. Floor was silent. Ms. Sheridan suggested keeping officers as is. Ms. Evans relinquished title of vice-president and nominated Mr. Seaton, therefore, assuming the role of secretary. Ms. Sheridan made motion to accept Mr. Seaton as vice-president and Ms. Evans as secretary. Mr. Huy seconded. All in favor. **Motion carried.**

Special Meeting June 29th, 2020 at 2:00 PM at Crane location.

Next regular meeting: July 16th, 2020 at 1:00 pm.

With Ms. Evans still taking lead, Mr. Scott made motion to adjourn the meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Respectfully,

Rebecca Payne, Director