

Stone County Library

Regular Board Meeting

September 17, 2020

Beginning Time: 1:00 PM

Ending Time: 2:20PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, September 17, 2020. The meeting was called to order by President George Scott. Those present were George Scott, Angie Evans, Jim Huy, Steve Seaton, and Dr. and Mrs. Umbriaco

Mr. Scott called the meeting to order. The minutes from the previous meeting was reviewed. Mr. Seaton made a motion to approve the minutes from previous meeting. Ms. Evans seconded the motion. All in favor. **Motion carried.**

Public inquiry of Crane location of back lot and shared roof by Dr. and Mrs. Umbriaco. There is a water issue of flooding due to back lot not being level, which is causing their building to flood. Mr. Scott assured them that the library would work with them. He suggested a drainage ditch to be dug and tile placed to avert the run-off. The Umbriaco's would like to repair their roof that joins ours, but needs access to their roof through our building. Mr. Scott, once again, assured them of our cooperation, with the stipulation that access is during the Crane Branch's working hours. They were, also, encouraged to go to planning and zoning, and record of deeds to obtain more accurate information of property lines.

After Umbriaco's departure, Mr. Scott suggested to contact Shannon about digging drainage ditch to catch run-off.

Treasurer's Report:

The balance for the treasurer's cash at the end of August was \$285,634.50 and the building reserve was at \$137,149.02. A payment of \$5,000 still to be made to Hamby Construction and \$25,000 for shelving. A separate amount of \$20,000, not associated with construction, for tuck pointing is to be paid in future. Suggestion reopening bid for tuck pointing, since they haven't shown. The only other foreseen large expense is \$11,000 for the audit. Mr. Huy made motion to accept treasurer's report. Ms. Evans seconded. All in favor. **Motion carried.**

Librarian's Report

Crane up and running with no major issues. All 3 branches have resumed normal operating procedures. Holds locker and book drop from Crane to be in place in Reeds Spring City Hall come November. **No motion needed** on Librarian's Report.

Other Business

Mrs. Payne wants to place a permanent procedure in employee handbook stating the day before Thanksgiving and December 31st that the library will be open a ½ day. Board supports the decision. **No motion needed.**

Mrs. Payne gave an example of health insurance for employees. Stating the figures are based on 5 eligible employees and 75% of the 5 must show interest for it to be viable. The library would be accountable for \$16,000-\$20,000 per year depending on which plan was chosen. Mr. Huy thinks many changes are coming in February 2021 and to table moving forward, except to verify which employees are truly interested, until after the first of the year.

Mr. Huy inquired about window. Ms. Payne reported she had been in contact with a repairman, who suggested using ultra-clear silicon. Stating it would last 2-3 years. Mr. Scott suggested asking David Baldwin to get it done.

Ms. Payne said she got an estimate of switching lights in Galena to LED lights of \$10,000. Mr. Huy suggested looking and applying for an energy efficient grant.

Ms. Payne suggested a policy be added regarding unattended minors in the library and supplied the board with a proposal. Mr. Huy made motion to accept the policy on unattended minors in the library. Mr. Seaton seconded. All in favor. **Motion carried.**

Next regular meeting: November 19th, 2020 at 1:00 pm.

Ms. Evans made motion to adjourn the meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Respectfully,

Rebecca Payne, Director