

Stone County Library

Regular Board Meeting

May 20, 2021

Beginning Time: 1:08 PM

Ending Time: 2:06 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, May 20, 2021. The meeting was called to order by Vice-President Steve Seaton. Present were Angie Evans, Steve Seaton, and Craig Swenty. Public presence: none.

The minutes from the previous meeting were reviewed. Ms. Evans made a motion to approve the minutes from previous meeting. Mr. Swenty seconded the motion. All in favor. **Motion carried.**

Treasurer's Report:

The balance for the treasurer's cash at the end of March was \$597,916.81 and the building reserve was at \$108,006.92. Ms. Payne reported unexpected funds (approximately \$11,000) from delinquent taxes came in. She is still expecting more funds from the State. There are no unexpected expenses at this time. Mr. Seaton made motion to accept treasurer's report. Mr. Swenty seconded. All in favor. **Motion carried.**

Librarian's Report:

Circulations numbers across the branches look good compared to a year ago, due to closure because of COVID. Ms. Evans asked why Galena's numbers were so high. Ms. Payne explained that Barry-Lawrence joined Missouri Evergreen a year and a half ago, which contributes to the count. Ms. Evans inquired about the usefulness of the holds locker in Reeds Spring. Ms. Payne reported that we are still trying to get the word out and she thinks the limited hours at City Hall hinder its potential, but the drop box has been very beneficial to our patrons in the area.

Ms. Payne talked about upcoming grant possibilities, stating there are a couple of possibilities and she plans to request a Tumblebooks extension to help support schools. She is also thinking about bringing in a guest speaker for Reeds Spring during the school year.

Crane

Bid came in for security cameras, 6 cameras can be installed for \$3,476.11. Mr. Swenty inquired about outdoor cameras. Ms. Payne said that it can become a legal nightmare, but would check into positioning it to protect patron privacy. She also stated that 2 more cameras would have to be added which would increase the bid to about \$4,000.00. Ms. Evans made motion to accept bid on camera installation for up to 8 channels with the expense of up to \$4,000. Mr. Swenty seconded. All in favor. **Motion carried.**

Galena

Quote from Springfield Striping and Paving came in to seal and paint parking lot at \$3,079.33. Mr. Seaton made motion to accept quote to seal and paint parking lot at Galena. Mr. Swenty seconded. All in favor. **Motion carried.**

Blue Eye

Nothing to report.

Reeds Spring Holds Locker

Still trying to get the word out. Ms. Payne thinks the limited hours at City Hall hinder the holds locker potential, but she is not sure of where it needs to be relocated. Mr. Swenty informed Ms. Payne that renovations will be happening at the City Hall which will affect accessibility to the locker.

General

Quote from KPM Technology came in for maintaining and upgrading fire wall. The quote is approximately \$5,000 for all 3 branches. Ms. Payne reported that this is a must have. Mr. Swenty inquired about the expenses being \$4,000 above allotted line expense and where the extra would come from. Ms. Payne reported that it would come from the capitol line account, if needed, or she could use line areas that have excess funds. Ms. Evans made motion to accept quote from KPM Technologies to maintain and upgrade fire wall protection for all 3 branches. Mr. Swenty seconded. All in favor. **Motion carried.**

No motion needed on Librarian's Report.

Other Business

Ms. Payne reported that Mr. Swenty is officially listed as treasurer with Simmons Bank.

Ms. Payne presented the board with new logo options for Stone County Library. Mr. Seaton, Mr. Swenty, and Ms. Evans agreed on a couple of options, but wanted to table a motion until all board members can give their input.

Ms. Payne exhibited the freshly preserved 48-starred American flag. She informed the board that it is her desire to have it on display at each branch for a while, then permanently hang it at Crane where there is more indirect natural light.

Ms. Payne requested that the board approve her as the owner of Quickbooks and not just an authorized user. She stated that former director, Mr. Doenning is still listed as owner. Ms. Evans made motion to authorize Ms. Payne to become owner of Quickbooks to aid in her duties to effectively manage payroll and other financial obligations of the library. Mr. Swenty seconded. All in favor. **Motion carried.**

Next regular meeting: June 17th, 2021 at 1:00 pm.

Ms. Evans made a motion to adjourn the meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Respectfully,

Rebecca Payne, Director