

Stone County Library

Regular Board Meeting

March 17, 2022

Beginning Time: 1:00 PM

Ending Time: 2:04 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, March 21, 2022. The meeting was called to order by Board President George Scott. Present were Steve Seaton, Nina Grayson, and Angie Evans.

The minutes from the previous meeting were reviewed. Ms. Evans made a motion to approve the minutes from previous meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

#### **Treasurer's Report:**

The balance for the treasurer's cash at the end of February was \$443,838.48 and the building reserve was at \$108,310.69. Ms. Payne reported that revenue from the county was lower than expected at \$115.00 due to new software being installed. The remaining amount will be reflected in March. She reported a big payment to UMB was made for the building in Galena in the amount of \$83,056.11 (as seen on the capital expense line). An expense of approximately \$16,000 will be seen for the purchase of 11 new computers. A majority of the expense will be returned through a grant. Ms. Grayson made a motion to accept the treasurer's report. Mr. Seaton seconded. All in favor. **Motion carried.**

#### **Librarian's Report:**

Ms. Payne's reported that she was pleased with circulation numbers for all the branches since we were closed due to weather. She reported that Henry that is contracted to handle the courier service, has been an issue, especially with getting items to Blue Eye. A current employee will be delivering to Blue Eye once a week. Even with paying mileage to employee, this is a savings for the library.

#### **Crane**

Tuck-pointing is nearing completion. Mid-Continental had to do extra repair work due to finding leaks when doing a high-pressure water test. Extra work will result in an additional expense. The seal coating is the final stage and will be done the week of the 21<sup>st</sup>. Next step is moving the signage from the corner to the new entrance. Mr. Scott would like Ms. Payne to send a letter to Branco about lack of follow-through work at Crane and to ask Mid-Continental if they would be willing to move the sign.

#### **Galena**

Ms. Payne reported that 3 new staff computers and 4 new patron computers were purchased and installed with an additional 2 receipt printers, since the current ones were not compatible with new computers. She would like to update the server and is looking at applying for a grant to cover expenses. Her goal is to have that submitted fall of 2022 with the update taking place in 2023

## **Blue Eye**

Blue Eye will no longer be receiving courier stops through Henry. The task has been moved to in-house.

## **Reeds Spring Holds Locker**

Mr. Scott inquired about the use of the hold's locker. Ms. Payne reported there are about 5 patrons that use it constantly. Mr. Scott asked Ms. Payne to look for a location with extended hours to better serve our patrons.

## **Outreach**

Nothing new to report.

**No motion needed** on Librarian's Report.

## **Other Business**

Ms. Payne shared that National Library Week is the first of April and requested that the board approve cardigans or jackets and Polo style shirts with library logo to give to employees. She stated they would be especially useful when doing outreach programs. Ms. Evans requested that the board be able to receive one, as well. Ms. Payne said she would send an email regarding style and sizes to each board member. Ms. Grayson made the motion to purchase jackets and shirts. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Ms. Payne reported that she met with MODOT regarding an easement to the North and East of Galena building for the purpose of sidewalk expansion. MODOT is willing to pay \$300.00 for approximately 200 sq. ft. Mr. Scott was concerned that down the road, it could affect our primary entrance to the Galena building and suggested to Ms. Payne to make a negotiation of a temporary easement. Ms. Grayson is concerned that they will take immanent domain. Discussion is tabled until Ms. Payne has a follow-up meeting with them. No motion needed.

Ms. Payne presented the board with an updated policy manual. Ms. Grayson made a motion to accept the updated policy manual. Ms. Evans seconded the motion. All in favor. **Motion carried.**

Ms. Payne informed the board that some libraries have an email address set up for each board member in compliance with Sunshine Law and asked if the board would like her to set up accounts for them. After discussing the board decided they did not want to go that route and that all votes when needed would be via a phone call or in person meeting. No motion needed.

Next regular meeting: April 21, 2022 at 1:00 pm.

Ms. Evans made a motion to adjourn the meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried.**

Respectfully,

Rebecca Payne, Director

