Stone County Library

Regular Board Meeting

October 20, 2022

Beginning Time: 1:00 PM

Ending Time: 2:06 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, September 22, 2022. The meeting was called to order by President George Scott. Present were Mr. Steve Seaton, Ms. Angie Evans, Ms. Nina Grayson, and Mr. John Powers. No public present.

The minutes from the previous meeting were reviewed. Mr. Seaton made a motion to approve the minutes from the previous meeting. Ms. Grayson seconded the motion. All in favor. **Motion carried**.

**Treasurer’s Report:**

Treasurer’s Cash is $239,795.15. Building Reserves is $108, 413.19. Received county funds around $3300. No major expenditures are expected. Ms. Grayson made a motion to accept the treasurer’s report. Ms. Evans seconded. All in favor.  **Motion carried**.

 **Librarian’s Report:**

Ms. Payne reported that circulation numbers across the board look good. Though Galena’s patron numbers were down a little, all and all patron numbers look on par. Mr. Seaton noticed that digital items were up with Ms. Payne saying she is has noticed more and more patrons are coming around to e-resources. Ms. Payne informed the board that approximately 150 junior high students from Reeds Spring came through for a tour of the library. Ms. Payne gave them a tutorial on how to use their e-cards, while Ms. Baldwin gave them a tour of the library and sent them on a scavenger hunt to better understand where to find resources when visiting our branch. Ms. Payne reported that $290 was collected at the Not a Book Sale book sale during Fair on the Square and the remainder of the books were donated to a Mr. Gregg Phillips. **No motion needed** on Librarian’s Report.

**Other Business**

Topic: Pay Scale

Ms. Payne provided the board a model of the projected pay scale for Stone County Library Employees. Ms. Evans asked for an explanation of tiers with Ms. Payne complied, explaining the differences between E (hourly), SH: Special Positions Hourly (children’s librarian, outreach, ...), Special Position Salary (cataloger, circulation supervisor...), and M: Management (director, branch managers...). The tiers represent initial start when hiring depending on experience and increases for years of service going forth. Mr. Scott inquired how we match-up with the county, if the pay scale took into account the current economy and how does it affect the budget. Ms. Payne responded that, as of now, we are similar to county, if re-evaluation is needed then that is doable, and she budgeted around this new pay scale. Ms. Grayson made motion to accept new pay scale effective January 1, 2023 as presented. Mr. Seaton seconded the motion. All in favor. **Motion carried**.

Topic: Policy for Damaged Items

Board reviewed policy. No discussion. Ms. Evans made motion to accept policy for damaged items. Ms. Grayson seconded. All in favor. **Motion carried**.

Topic: Staff Dress Code

Board reviewed policy. No discussion. Mr. Seaton made motion to accept policy for damaged items. Mr. Powers seconded. All in favor. **Motion carried**.

Lastly, Ms. Payne brought awareness of a proposed rule from the Secretary of State. This policy would affect circulation materials, essentially items would require censoring and special rooms for sensitive materials. Mr. Scott inquired if our current collection development policy can stand on its own. Ms. Payne said she would make sure that it says “access is not restricted for any age”. Ms. Grayson wondered if the State Library is contesting this rule. Ms. Payne informed her that there are talks about a link being sent out for libraries and their staff, along with the public to make their voices heard. The board decided no action was needed, but discussion to be tabled until more information is available.

Topic: 75th Anniversary for the Library

Ms. Payne informed the board of different ideas to celebrate the library’s anniversary. She wants to have a block party at each branch, a luncheon for community leaders with a power point that will highlight the growth of the library, to be held at the Galena location. Mr. Scott suggested going to newspaper for yearly articles and to highly publicize the event. **No motion needed**.

The board was scheduled to go into closed session to discuss Director Rebecca Payne’s Annual Performance, but decided to open it to the public. After evaluation, the board decided to give Ms. Payne a raise of 6%.

Next regular meeting: November 17, 2022 at 1:00 pm.

Ms. Evans made a motion to adjourn the meeting. Mr. Seaton seconded the motion. All in favor. **Motion carried**.

Respectfully,

Rebecca Payne, Director