Stone County Library

Regular Board Meeting

June 15, 2023

Beginning Time: 1:00 PM

Ending Time: 1:38 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, May 18, 2023. The meeting was called to order by Board president, George Scott. Present were John Powers, Sandy Haynes, and Angie Evans. No members of the public were present.

The minutes from the previous meeting were reviewed. Mr. Powers made a motion to approve the minutes from the previous meeting. Ms. Evans seconded the motion. All in favor. **Motion carried**.

**Treasurer’s Report:**

Ms. Lewis announced that ending cash for the month of May was $514,490.62, building reserves is at $108,639.58. Crane plumbing expense was $31,000. Waiting for invoice for repair of the floor at Crane and looking for someone to repair the sidewalk and curb. Ms. Lewis stated that State Aid of $10,982 and State A&E of $12,484 came in. Ms. Haynes asked the difference between aid and a & e. State Aid is guaranteed whereas State A & E funding can fluctuate and isn’t guaranteed. Mr. Seaton made a motion to approve the treasurer’s report. Ms. Haynes seconded the motion. All in favor. **Motion carried**.

**Friends of the Library:**

No friends were present.

**Librarian’s Report:**

Ms. Lewis reported that SRP numbers are about on par with last year at 264 enrolled. Circulations numbers are steady with the exception of Crane due to having to close for 2 weeks because of the plumbing issues. AED’s have arrived and been installed at both Crane and Galena locations. Unsure if Blue Eye has been installed. Mr. Scott inquired again about the staff’s competency in using them and was told when staff were trained for CPR that it included using an AED.

**Crane**

Plumbing and flooring are fixed. Now seeking someone to repair sidewalk and curb. Nothing new to report for Galena or Crane branches.

**No motion needed** on Librarian’s Report.

**Other Business**

Contract with Jani-King cleaning service will end July 31st and we will be seeking bids for Galena and Crane locations. Mr. Scott inquired about window cleaning and was informed that a pressure washer will be purchased for that purpose and others to be shared among the branches.

The server for all the branches needs to be updated before October or November. KPM provided a quote of $5,381.11 to update the hardware and software. The upgrades will last 8 years. Mr. Seaton made a motion to accept the quote from KPM in the amount of $5,381.11 to upgrade the server.

Election of officers took place, and all were in favor of maintaining officers as is with Ms. Haynes filling the role of secretary left vacant by Ms. Nina Grayson. Mr. Seaton made a motion to keep officers as is with Ms. Haynes filling the role of secretary. Mr. Powers seconded the motion. All in favor. **Motion carried.**

Before ending the meeting. Mr. Seaton inquired about Ms. Lewis’ evaluation asking if one had ever been done that had staff input and was informed that there had been in the past and there was a form. He then asked for another to be done before her evaluation in October, asking for Ms. Carlson, the branch manager at Galena, to check into it. She said she would get with Ms. McConnell the assistant director and see what she had available.

Next regular meeting: July 20, 2023, at 1:00 pm.

Ms. Evans made a motion to adjourn the meeting. Ms. Haynes seconded the motion. All in favor. **Motion carried**.

Respectfully,

Rebecca Lewis, Director