Stone County Library

Regular Board Meeting

November 16, 2023

Beginning Time: 12:58 PM

Ending Time: 2:24 PM

The Board of Trustees of the Stone County Library met in regular session on Thursday, November 16, 2023. The meeting was called to order by Board president George Scott. Present were Steve Seaton, John Powers, Angie Evans, and Sandy Haynes. No members of the public were present.

The minutes from the previous meeting were reviewed. Mr. Seaton made a motion to approve the minutes from the previous meeting. Mr. Powers seconded the motion. All in favor. **Motion carried**.

**Treasurer’s Report:**

Ms. Lewis announced that ending cash for the month of July was $247,994.42. Building reserves stands at $111,137.90. Still waiting on State A&E, but State Aid came in. Only big expenses by end of the year are payroll and server project. Ms. Evans made a motion to approve the treasurer’s report. Ms. Haynes seconded the motion. All in favor. **Motion carried**.

**Friends of the Library:**

No members were present to speak. No motion needed.

**Librarian’s Report:**

Ms. Lewis is working on the EOY reports and submitted the public library reports to the state.

**Crane**

The internal hard drive is failing. The part is inexpensive, but the labor is high. An awning is needed over the side door to stop leaks during heavy rains. Ms. Lewis wants to hold off until 2024.

**Galena**

Nothing new to report.

**Blue Eye**

Nothing new to report. Mr. Scott asked Ms. Lewis to do a cost analysis of patron usage. Ms. Lewis responded that she would do that across all branches.

**Reeds Spring Holds Locker**

Nothing to report.

**Outreach**

Upcoming parades in Crane, Kimberling City, Galena, and Reeds Spring.

**No motion needed** on Librarian’s Report.

**Closed Session**

A motion was made for the board to go into closed session for director review. Mr. Seaton made the motion. Mr. Powers seconded the motion. All in favor. **Motion carried**.

**Closed Session Reopened**

A motion by Mr. Seaton to end the closed session was made. Mr. Powers seconded the motion. All in favor. **Motion carried**.

**Director’s Evaluation and Pay**

Discussion of a raise for the director was initiated by Mr. Scott with him asking what Ms. Lewis had budgeted for herself. Ms. Lewis responded with an increase from her current salary of $66,800 to $70,000. She also recommended that the board think about putting a cap on salary for a director for a library system of this size. Mr. Scott asked Ms. Lewis to see what state standards are for this size of a library system. Ms. Evans made the motion to increase the director’s salary to $70,000. Mr. Powers seconded the motion. All in favor. **Motion carried**.

**Other Business**

Ms. Lewis informed the board about a book binding system called CoverOne. It would help in the retention of Graphic Novels and oversized books. Mr. Powers made a motion to purchase CoverOne Book Binding Machine. Ms. Haynes approved. All in favor. **Motion carried.**

Ms. Lewis presented the board with information on purchasing new, easy to clean wooden chairs for Galena. After much discussion with Ms. Lewis researching the cost of reupholstering current seating, it was decided to table this purchase until January.

Ms. Lewis presented the board the Missouri Evergreen Memorandum of Understanding. She stated that Missouri Evergreen would like all board members in the consortium to approve this MOU. Ms. Lewis said we already follow their recommendations; such as participating in trainings and a concessions plan being in place. Ms. Evans made a motion to approve the Memorandum of Understanding with Missouri Evergreen Consortium. Ms. Haynes seconded. All in favor. **Motion carried.**

Ms. Lewis informed the board that the building & content premium will be increasing 17%. She is going to do some research and put a bid out for insurance. Ms. Haynes recommended that an inventory be done on all non-consumable items.

**Budget**

After approval of above expenditures and director’s raise, Mr. Seaton made a motion to approve the budget as presented for the 2024 fiscal year. Mr. Powers seconded. All in favor. **Motion carried.**

rNext regular meeting: January 18th, 2023, at 1:00 pm.

Ms. Evans made a motion to adjourn the meeting. Ms. Haynes seconded the motion. All in favor. **Motion carried**.

Respectfully,

Rebecca Lewis, Director